

**CARL D. PERKINS  
CAREER AND TECHNICAL  
EDUCATION ACT OF 2006**

**An Act that Supports  
Career and Technical Education  
in Minnesota**

**South Central Perkins Consortium  
Unified Plan**

**LOCAL APPLICATION for the  
FY 2009 - 2010  
Perkins**

**July 1, 2009 - June 30, 2010**

**Minnesota State Colleges and Universities  
&  
Minnesota Department Education**

# Perkins IV Consortium Application FY10 (2009-2010)

## COVER SHEET

### SOUTH CENTRAL PERKINS CONSORTIUM UNIFIED PLAN

Please complete the following:

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<u><b>CARL PERKINS - Secondary</b></u> <b>Fiscal Agency:</b> <u>SOUTH CENTRAL SERVICE COOP</u> <b>Business Manager:</b> <u>Carol Wessman</u> <b>Address:</b> <u>2075 Lookout Drive, North Mankato, MN</u> <u>56003</u> <b>Phone:</b> <u>507-389-5110</u> <b>FAX:</b> <u>507-389-1772</u> <b>E-Mail:</b> <u>cwessman@mncsc.org</u> <b>*District #</b> <u>922</u> <b>District Type</b> <u>83</u> (*for electronic payment purposes)	<u><b>CARL PERKINS - Postsecondary</b></u> <b>Fiscal Agency:</b> <u>SOUTH CENTRAL COLLEGE</u> <b>Business Manager:</b> <u>Karen Snorek</u> <b>Address:</b> <u>SOUTH CENTRAL COLLEGE</u> <u>PO BOX 1920, North Mankato, MN 56002-1920</u>  <b>Phone:</b> <u>507-389-7206</u> <b>FAX:</b> <u>507-388-9951</u> <b>E-Mail:</b> <u>karen.snorek@southcentral.edu</u>

District/Agency Name/College	Secondary Type & Number
Alden-Conger Public School	0242-01
Butterfield-Odin Public School	0836-01
Cleveland Public School	0391-01
Faribault Public School	06560-1
Janesville-Waldorf-Pemberton Public School	2835-01
Lake Crystal-Wellcome Memorial Public School	2071-01
LeCenter Public School	0392-01
LeSueur-Henderson Public School	2397-01
Madelia Public School	0837-01
Mankato Public School	0077-01
Maple River School	2135-01
Medford Public School	0763-01
Montgomery-Lonsdale Public School	0394-01
NRHEG Public School	2168-01
New Ulm Public School	0088-01
Nicollet Public School	0507-01
St. Clair Public School	0075-01
St. James Public School	0840-01
St. Peter Public School	0508-01
Sleepy Eye Public School	0084-01
United South Central Public School	2134-01
Waseca Public School	0829-01
Waterville-Elysian-Morristown Public School	2143-01
MN Valley Education District	6027-61
Riverbend Education District	6049-61
South Central College	

**Programs of Study Status Report**

**INSTRUCTIONS – Enter the information below. Indicate the “Status” and “Review by State” with its corresponding letter. (Add more rows as needed)**

<b>Career Field</b>	<b>Cluster</b>	<b>Pathway(s)</b>	<b>High School</b>	<b>Status</b>	<b>Review by State</b>
				<b>A = Approved C = Complete I = Incomplete</b>	<b>R = Ready for Review P = In Progress</b>
<b>Agriculture, Food &amp; Natural Resources</b>	<b>Agriculture, Food &amp; Natural Resources</b>	<b>Animal Systems</b>	<b>Lake Crystal-Wellcome Memorial, St. James, Nicollet, New Richland-Hartland, Ellendale-Geneva, Maple River, Madelia, Medford, Sleepy Eye, Montgomery-Lonsdale, Waterville-Elysian-Morristown,</b>	<b>A &amp; C</b>	
<b>Agriculture, Food &amp; Natural Resources</b>	<b>Agriculture, Food &amp; Natural Resources</b>	<b>Agribusiness Systems</b>	<b>St. James, Nicollet, Maple River, Madelia, Medford, Sleepy Eye, Waterville-Elysian-Morristown, St. Peter</b>	<b>A &amp; C</b>	
<b>Agriculture, Food &amp; Natural Resources</b>	<b>Agriculture, Food &amp; Natural Resources</b>	<b>Plant Systems</b>	<b>St. James, Nicollet, New Richland-Hartland, Ellendale-Geneva, Maple River, Madelia, Medford, Sleepy Eye, LeCenter, Faribault, Waterville-Elysian-Morristown</b>	<b>A &amp; C</b>	
<b>Agriculture, Food &amp; Natural Resources</b>	<b>Agriculture, Food &amp; Natural Resources</b>	<b>Power, Structural &amp; Technical Systems</b>	<b>St. James, Nicollet, New Richland-Hartland, Ellendale-Geneva, Maple River, Madelia, Medford, Sleepy Eye, Montgomery-Lonsdale, Waterville-Elysian-Morristown, Cleveland, LeCenter</b>	<b>A &amp; C</b>	
<b>Human Services</b>	<b>Human Services</b>	<b>Early Childhood Development &amp; Services</b>	<b>Faribault, New Ulm, Janesville-Waldorf-Pemberton, Lake Crystal-Wellcome Memorial, St. James, United South Central, Montgomery-Lonsdale, Mankato East, Mankato West, LeCenter, Waterville-Elysian-Morristown, LeSueur-Henderson</b>	<b>A &amp; C</b>	

## **Narrative/Process Summary for South Central Perkins Consortium Unified Plan -2010**

**Goal 1: Building Programs of Study** - Programs of Study have been discussed by both secondary and post-secondary partners, including counselors, instructors, advisory committees, college deans and division chairs and secondary and post-secondary administrators – the discussions resulted in the determination of focusing our attention on at least one program of study in each of the six MN Career Field Areas. On the secondary side Tech Prep bi-monthly meeting agendas have included Programs of Study at each session as well as time during the annual counselor training day. A work day was conducted on Oct 1<sup>st</sup> for any high school wishing to further their template development. Inventories of scope and sequence of SCC courses will continue to be part of the consortium strategies/outcomes for the 2009-10 school year. **We will specifically focus on Programs of Study for Visual Arts, Printing Technology, Administrative & Information Support, Therapeutic Services and Design/Pre-Construction during the 2009-2010 SY. Programs of Study include scope and sequence at the secondary and post-secondary levels and currently incorporate South Central College articulation agreements with Metropolitan State University, the University of Minnesota and Minnesota State University, Mankato. (see submitted & approved POS for Agriculture and Child Development.)**

**Goal 2: Effectively Utilize employer, community and education partnerships** - South Central Perkins Consortium will continue partnership efforts in planning Pathways **in a minimum** of at least three additional CTE program majors. Through the South Central Service Work & Learning Center and the South Central Service Co-op, SC Perkins Consortium will also collaborate with area school districts; Minnesota State University, Mankato; area Chambers of Commerce offices, ABE providers, the South Central WorkForce Council, MN Workforce Center offices, and their members; governmental offices and agencies; and various labor groups; various activities and discussions to expose and promote high demand, high pay, high tech opportunities. **SCC regional CTE advisory committees have SC Perkins Consortium secondary partner districts participating on each advisory committee, each committee has added from 1-4 additional high school representatives during the 2008-09 school year. In addition to the regional advisory committees, several school districts have local advisory committees in place, the decision for advisory committee make-up and implementation and utilization has been left up to each district to determine appropriate “fit” and utility.**

**Goal 3: Improve service to special populations** - South Central Perkins & South Central College will provide transition services and consultations for special population groups of underrepresented in areas of ethnicity; economic disadvantaged; academic disadvantaged; handicapped; and non-traditional participation, with programming that outreaches to secondary into classroom adaptations. To ensure that special populations will fully engage in their academic experience, SC Perkins will provide professional supplemental academic services, as well as establish partnerships with community agencies, to provide seamless non-academic services to its students. In addition, other grant opportunities and base funding will be explored to enhance and expand service delivery; and aggressive, holistic efforts will be used to recruit, enroll, retain and graduate underrepresented students, beginning in the seventh grade. Academic advising for special populations will include an emphasis on their course options, interest & aptitude assessments, Accuplacer results and funding management for post-secondary education. **Additional strategies will be researched and implemented during the 2009-2010 school year in the areas of marketing, recruitment and retention for participants in Non-traditional career options. Curriculum strategies along with community and education presentations will be instituted in partnership with the Mankato Area Diversity Council staff and volunteers and consortium partners.**

**Goal 4: Provide a continuum of service provision for enabling student transitions** – A continuum of service provision for students in south central Minnesota will be identified and addressed by a variety of strategies. Introductions to a multitude of Programs of Study options will be initiated through summer camps for middle and secondary students to assist in building their awareness of and interest in Career & Technical career areas as well as emphasizing high skill, high wage and/or high demand jobs. Students will be encouraged to determine skill levels through the administration of the Accuplacer assessment as early as their junior year to allow them time during their secondary career to increase math, reading and comprehension skills. Additional career guidance tools are identified and implemented to assist students to be more “planful” and informed in their chosen Program of

Study. Curriculum and technology is updated and modified as needed to stay current with industry demands both at the secondary and post-secondary levels. Assessments of learning are implemented in multiple discipline areas to assist in evaluating skill attainment and job readiness. **Technical Skill attainment tools and assessment will be researched and piloted in a minimum of 5 program areas at SCC during the 2009-2010 SY.** Articulation, concurrent enrollment and post-secondary education options are available and accessible for students wanting to build foundational and career specific skills in their chosen area/Program of Study.

**Goal 5: Sustain the new consortium structure of secondary and postsecondary institutions** - South Central Perkins Consortium will continue to build upon a solid history of: 1)regional articulation efforts; 2)Career Pathways Implementation; 3)staff development and training efforts; 4)college readiness efforts and partners in identifying high school learners in need of skill enhancement through ACCUPLACER testing and Proctoring Project; and 5)curriculum and options for life and work readiness skills and credentialing; 6) College Prep and 7) Regional Advisory boards for CTE programs. SC Perkins will partner secondary, post-secondary and community-based organizations and workforce development partners in three planning session during the **2009-10** school year. This partnership includes 25 school districts and South Central College as primary partners, along with a multitude of regional community & educational partners. South Central Perkins Consortium has secured the Statement of Assurances from all 25 districts & post-secondary partners.

## South Central Perkins Local Plan for 2009-10 for Career and Technical Education

<b>Goal 1: Designing &amp; Implementing Programs of Study: Goals, Objectives and Strategies</b>			
Objective(s)	Strategies	Outcomes and Measures (FY10)	<u>Projected Budget by Objective</u>
<p>1. Students in the SC Perkins Consortium will have options for participating in programs of study/Career Pathways.</p>	<p>1. Build upon success that has been started in five POS/Career Pathways <b>Animal Systems, Plant Systems, Agribusiness Systems, Power, Structural &amp; Technical Systems and Child Development. New POS development will focus on – Therapeutic Services, Business, Management &amp; Administration, Engineering, Manufacturing &amp; Technology and Visual Arts.</b> – SCPerkins will further develop and begin implementation of career pathways/programs of study in these three areas as <b>this year’s</b> implementation in conjunction with high school partners in SC Perkins area.</p> <p>2. Additional POS area in <b>Visual Arts, Administrative &amp; Information Support, Mechatronics and Therapeutic Services will be initiated during the 2009-10 school year.</b></p> <p>3. Programs of Study will be facilitated regionally.</p>	<p>1. a. Prepare &amp; publish Programs of Study information in SCC College Catalog for <b>2010-11</b> catalogs. Research feasibility of making information available online as well, implement digital option for <b>2010-11</b>. Publish in SCC for Fall <b>2009</b> catalog a listing of SCC courses that are available through secondary articulation agreements.</p> <p>1.b. Scope and sequence will be initiated and inventoried in a minimum of three <b>new</b> areas of study with consortium high schools &amp; SCC each year.</p> <p>1.c. Participate in the statewide online option for publishing &amp; chronicling Programs of Study with St. Cloud Consortium. Collect and host online, secondary and post-secondary course &amp; school data for a minimum of three programs of study.</p> <p>2. Regional instructors will received training in instructional delivery using blended technologies, develop instructional design, assessment &amp; course management modules.</p> <p>3. Training &amp; support along with local technical assistance are provided to develop and implement Programs of Study.</p>	<p>\$17,000(PS-R)  <b>\$2,434</b>(PS-P)                      \$5,000(PS-R)</p> <p><b>\$5,000</b>(s-R)  <b>\$5,800</b>(PS-R)</p> <p><b>\$12,500</b>(s-R)</p> <p><b>\$32,893</b>(s-R)  <b>\$18,000</b>(PS-R)</p>
<p>2. Opportunities for Professional Development are provided for area educators &amp; counselors.</p>	<p>2. Provide professional development opportunities to assist in the successful implementation of Career Pathways, curriculum enhancement &amp; supporting activities that include industry certification options, changing &amp; emerging business needs &amp; technology advances.</p> <p>2b. Cohort groups are identified by discipline groups, <b>beginning w/graphics &amp; counseling</b> and potential members are invited to participate throughout the year, 2-3 meetings are planned and convened.</p>	<p>2. Training needs are identified; cohort groups are identified; trainings are planned for &amp; conducted to assist in: 1) Career Pathways implementation, 2) curriculum enhancements, 3) industry certifications, 4) work place visits/externships, 5) technology training to stay current with technology upgrades.</p> <p>2b. Cohort groups are convened of secondary &amp; post-secondary educators when appropriate by discipline area to assist in above list of training needs &amp; to stay current &amp; informed with/of high skill &amp; high demand industry areas &amp; needs.</p>	<p><b>\$9562</b> (s-R)                      \$7,500(s-R)</p> <p>\$3,000(PS-R)  <b>\$2,987</b>(s-R)</p>
<p><b>Use of Funds:</b> List the required and permissible activities addressed above. “R” for required and “P” for permissible followed by the number and name.</p> <p><b>Use of Funds:</b> List the required and permissible activities addressed above. “R” for required and “P” for permissible followed by the number and name. <b>REQUIRED:</b> __ Integration of academic and technical education __x_Programs of Study __ Work-Based Learning All Aspects of Industry __x_Development, improvement, expansion of technology __x_Professional Development __ Evaluation of CTE Programs __x_ Continuous Program Improvement for CTE __x_Size, Scope &amp; Quality for each CTE Program __x_ Programs that provide high skill, high wage or high demand occupations __x_ Articulation, dual enrollment, concurrent enrollment, PSEO &amp; other recognized strategies __x_ Collaboration <b>PERMISSABLE:</b> __x_Leasing, purchasing and upgrading or adapting of equipment __x_Support new program development __x_Support Innovative initiatives __x_Support programs for special populations</p>			

## South Central Perkins Local Plan for 2009-10 for Career and Technical Education

<b>Goal 2. Effectively utilize employer, community, and education partnerships</b>			
Objective(s)	Strategies	Outcomes and Measures (FY10)	<u>Projected Budget by Objective</u>
1. Increase mission & participation of South Central College Advisory Committees & implement Programs of Study/Pathways.	1. Increase participation in SCC program advisory committees in all CTE programs to address business involvement in curriculum development and secondary/post-secondary pathways/programs of study (incorporate recommendations into secondary & post-secondary courses). Provide model of advisory board meeting model to local secondary partners as requested/appropriate.	1. Invite secondary partners to utilize SCC advisory committees. Increase participation by 5% 2. Conduct meetings. Advisory committee members including areas businesses will assist in the development of POS in Graphics, <b>Business Administration</b> , Mechatronics & <b>Health Science</b> areas during the <b>2009-10</b> year.	<b>\$1,750</b> (PS-P)
2. SCPerkins will collaborate with business, industry, and education in specific Pathway programming.	2. South Central Perkins staff will participate with organizations directly involved regionally in Health; Graphics; Engineering; STEM and Agriculture pathway areas.	2a. SCPerkins will continue its partnership and attendance with Project Lead the Way with area high schools. 2b. SCC will continue its collaboration with Minnesota Center for Engineering and Manufacturing Excellence. 2c. SCPerkins will continue its partnership and planning with HIGH STEP (Health, Science and Technology Partnership) for health careers. 2d. SCPerkins will continue its presence and planning with area high schools in Science, Technology, Engineering and Math. 2e. SCPerkins will continue its involvement with secondary Information Technology by co-hosting Tech Now. 2f. SC Perkins will continue its collaboration with Greater Mankato Growth, Inc. to coordinate career education & workforce summit activities	<b>\$8,750</b> (PS-R)  Staff Development Funds (Goal 1/Obj 2)  <b>\$15,000</b> (s-R)
3. CTE programs have support and visibility through ongoing participation & expanded involvement in workforce development partnerships in the region.	3. Maintain memberships on partnership boards in the region. WorkForce Center's Youth Council, Chambers of Commerce, local & regional Advisory boards, Work-Readiness Credentialing initiative, WIA incentive programming, ABE College Prep & <b>Dislocated worker program</b> .	3. To maintain participation in partnership boards, Perkins Coordinator or grant administrator will attend monthly, quarterly meetings as scheduled, serve on ad hoc committees as needed. Travel to committee meetings.	<b>\$4,000</b> (PS-R) <b>\$20,500</b> (PS-R) (College Prep)
<p><b>Use of Funds:</b> List the required and permissible activities addressed above. "R" for required and "P" for permissible followed by the number and name.</p> <p><b>Use of Funds:</b> List the required and permissible activities addressed above. "R" for required and "P" for permissible followed by the number and name. <b>REQUIRED:</b> __ Integration of academic and technical education __Programs of Study __Work-Based Learning All Aspects of Industry __Development, improvement, expansion of technology __Professional Development __Evaluation of CTE Programs __Continuous Program Improvement for CTE __Size, Scope &amp; Quality for each CTE Program __Programs that provide high skill, high wage or high demand occupations __Articulation, dual enrollment, concurrent enrollment, PSEO &amp; other recognized strategies __Collaboration <b>PERMISSABLE:</b> __Leasing, purchasing and upgrading or adapting of equipment __Support new program development __Support Innovative initiatives __Support programs for special populations</p>			

## South Central Perkins Local Plan for 2009-10 for Career and Technical Education

<b>Goal 3: Improve service to special populations</b>			
<b>Objective(s)</b>	<b>Strategies</b>	<b>Outcomes and Measures (FY10)</b>	<b>Projected Budget by Objective</b>
1. Special population students will be prepared to participate in post-secondary CTE educational opportunities.	<p>1a. Provide support services, accommodations &amp; outreach to CTE students with disabilities.</p> <p>1b. Provide tutoring assistance for CTE students in need of support help</p>	<p>1a. Secondary Support Services Facilitator (.25 FTE).contracted. All CTE students with disabilities are provided accommodations &amp; attain or exceed graduation/matriculation standards. 1b. 65% of students who participate in tutoring services meet acceptable academic progress.</p>	<p><b>\$10,000</b> (s-P) <b>\$40,000</b> (PS-R) <b>\$50,000</b>(PS-P)</p>
2. Increase access to post-secondary education for underserved populations through an outreach & financial aid assistance program.	2. Provide academic advising and financial aid outreach services to <b>middle &amp;</b> secondary students and their families in the secondary environment without fear of driving to, visiting, and asking questions of paying for post-secondary education; and completing the FAFSA application.	<p>2. 1. Maintain contact log of students at secondary level that matriculate to post-secondary level, that are first generation; underrepresented; disabled; economic disadvantaged; or academically not college ready.</p> <p>2. Printed list available to secondary partners based on advisory committee recommendations; faculty recommendations; and successful student recommendations.</p>	<b>\$30,000</b> (PS-P)
3. Members of special populations, <b>including gender equity, English Language Learners,</b> participate in career and technical courses/programs.	3. Guidance/counseling staff, IEP Case managers, ELL teachers, technical tutors academic & CTE instructors will provide career planning, mentoring activities & classroom activities that help increase the enrollment into & retention of more special population students into career & technical courses/programs. Modifications are made to current & future <b>course &amp; diversity training</b> curriculum when possible to provide additional options for students with special accommodation needs <b>and information about gender equity in those career areas that are non-traditional for women or men.</b>	<p>3. Resource and training in transitions assessment &amp; management provided in collaborations with MDE, with curricula available in hard copy &amp; via the web.</p> <p>Special populations enroll in CTE programs in member districts in the consortium. ___special population students participate in CTE programs in FY <b>2009-2010.</b></p> <p><b>Non-traditional career training information is researched, initiated with and presented to participating middle and secondary Perkins partner students and educators in cooperation with the Mankato Diversity Council Staff during the 2009-10 school year.</b></p>	<p>Goal 4/Obj.3c (Secondary)</p> <p><b>\$2,000</b> (s-P) <b>\$10,000</b>(PS-P)</p>
<p><b>Use of Funds:</b> List the required and permissible activities addressed above. “<b>R</b>” for required and “<b>P</b>” for permissible followed by the number and name. <b>REQUIRED:</b> ___ Integration of academic and technical education ___ Programs of Study ___ Work-Based Learning All Aspects of Industry ___x_Development, improvement, expansion of technology ___x_Professional Development ___Evaluation of CTE Programs ___x_ Continuous Program Improvement for CTE ___x_Size, Scope &amp; Quality for each CTE Program ___x_ Programs that provide high skill, high wage or high demand occupations ___x_ Articulation, dual enrollment, concurrent enrollment, PSEO &amp; other recognized strategies ___x_ Collaboration <b>PERMISSABLE:</b> ___x_Leasing, purchasing and upgrading or adapting of equipment ___x_Support new program development ___x Support Innovative initiatives ___x_ Support programs for special populations</p>			

## South Central Perkins Local Plan for 2009-10 for Career and Technical Education

<b>Goal 4: Provide a continuum of service provision for enabling student transitions</b>			
Objective(s)	Strategies	Outcomes and Measures (FY10)	<i>Projected Budget by Objective</i>
1. Provide secondary students with information and methods to promote transition between secondary and SCC.	1a. Promote/co-sponsor/sponsor 'camp' experiences to expose <b>middle &amp;</b> secondary students and faculty to high demand, high pay, and high tech opportunities using regional labor market data provided by the SC Workforce Center.	1a. Co-sponsor a summer ZAP Camp in partnership with Minnesota Center for Engineering and Manufacturing Excellence for 7 <sup>th</sup> and 8 <sup>th</sup> graders ('10). <b>1a. Sponsor &amp; Conduct by/discipline co-hort training for Teachers throughout SY &amp; during the summer for secondary teachers ('09-10).</b>	<b>\$8,000(s-P)</b>
	<b>1b. Promote and adapt Parent Awareness information guides and presentations for incoming freshman and their parents &amp; guardians. Information includes Programs of Study, Career guidance, college &amp; career info, &amp; resource information from hard copy &amp; on-line sources.</b>	1a. Conduct a summer workshop for Agriculture Literacy for <b>middle &amp;</b> secondary faculty ('10). 1a. Co-sponsor & Conduct a Technology Camp for secondary students (Computer lab experience) '10 & annual STEM EXPO.	<b>\$10,000(PS-R)</b>
		1a. Co-sponsor SCRUBS Health Careers Exploration Camp for middle school. <b>1b. Print &amp; distribute additional Parent Guides. Present guides w/accompanying PowerPoint presentation &amp; conduct for 650 Parent/students sessions at 10 districts annually.</b>	<b>\$8,000(PS-R)</b>
2. <b>Secondary students and non-traditional students will be assisted to academically prepare for college level CTE programs.</b>	2a. SCC will partner with secondary districts to deliver ACCUPLACER assessment for HS Jrs & Srs.	1. HS Personnel will be trained / updated on Accuplacer proctoring.	\$1,000 (s-R)
	2b. Secondary students and potential non-traditional students will assess their academic skills utilizing the ACCUPLACER. 2c. Data will be collected to assess student college readiness. Feedback will be provided to high school counselors, students as well as the college to assist in course planning & college preparation. 2d. <b>Additional college readiness</b> courseware solutions will be researched and recommended during 2010 for next year funding/licensing access.	2. Secondary students may assess at their high school site (currently 21 on SC SWLC) or at SCC, non-traditional students will be assessed at SCC. 3. Data will be collected and shared/distributed via SCC Student Services & the South Central SWL Center. 4. After meeting with HS Counselor, students enroll in a variety of skill building courses as needed/identified to assist in college readiness preparation, online tutoring, ABE, College Prep, <b>appropriate to the student learner.</b>	\$3,000(PS-R)
<p><b>Use of Funds:</b> List the required and permissible activities addressed above. "R" for required and "P" for permissible followed by the number and name.</p> <p><b>Use of Funds:</b> List the required and permissible activities addressed above. "R" for required and "P" for permissible followed by the number and name. <b>REQUIRED:</b> __ Integration of academic and technical education __Programs of Study __Work-Based Learning All Aspects of Industry __Development, improvement, expansion of technology __Professional Development __Evaluation of CTE Programs __Continuous Program Improvement for CTE __Size, Scope &amp; Quality for each CTE Program __Programs that provide high skill, high wage or high demand occupations __Articulation, dual enrollment, concurrent enrollment, PSEO &amp; other recognized strategies __Collaboration <b>PERMISSABLE:</b> __Leasing, purchasing and upgrading or adapting of equipment __Support new program development __Support Innovative initiatives __Support programs for special populations</p>			

## South Central Perkins Local Plan for 2009-10 for Career and Technical Education

<b>Goal 4: Provide a continuum of service provision for enabling student transitions</b>			
<b>Objective(s)</b>	<b>Strategies</b>	<b>Outcomes and Measures (FY10)</b>	<b><i>Projected Budget by Objective</i></b>
<p>3. Programs and courses in secondary member districts and at the post-secondary partner institution prepare learners for careers in high-skill, high-wage or high-demand occupations.</p>	<p>3a. Current programs &amp; courses are assessed for scope &amp; quality &amp; compatibility in POS development.                      3b. Needed enhancements/modifications to programs and courses are inventoried and identified.                      3c. Local Project Grants are available to consortium members to assist in addressing needed enhancements &amp; updates to curriculum. Skill attainment is identified using 3<sup>rd</sup> party assessments, simulations &amp; industry certification.</p>	<p>3a. Program Improvement Facilitator works with member district CTE staff to complete inventory &amp; assessment and develops local plans for improvement.                      3b. Course &amp; program enhancements needed for FY2010 are determined.                      3c. Local Project Grants are completed, submitted based upon identified needs. Modifications are made &amp; submitted according to approved proposals received.</p>	<p><b>\$11,451</b> (s-R)</p> <p><b>\$95,000</b>(s-P)  <b>\$20,000</b>(PS-R)</p>
<p>4. Provide secondary learners with vehicle(s) to promote transition between secondary &amp; post-secondary institutions. Methods include advanced standing credit opportunities, co-enrollment &amp; dual enrollment, <b>ITV, hybrid courses, and on-line delivery.</b></p>	<p>4a. Representatives from secondary &amp; post-secondary meet, review current Tech Prep College Credit/articulation agreements, negotiate updated guidelines. Develop draft agreements. Secure necessary signatures/assurances.                      4b. Maintain/conduct cycle of review &amp; updating of existing TPCC agreements. Develop drafts, make revisions where needed, participate in regional database &amp; electronic distribution &amp; reporting project w/ Southern Minnesota Tech Prep regional consortia. Market TPCC &amp; methodology &amp; assist in maintaining database of distribution &amp; usage.                       4c. Two additional co-enrollment options are being developed between two area high schools and South Central College.</p>	<p>4 &amp; b. Review cycle for TPCC is continued during Fall <b>2009</b>. – Meetings for <b>AutoCAD, Sales &amp; Marketing, Child Development, Nursing &amp; Computer Careers</b> are planned &amp; convened. Agreements are reviewed, updated as needed, secondary &amp; post-secondary signatures are collected from participating institutions, regional on-line database is updated.                       (Currently 44 regional certificates are available through this objective.)                       4c. Initiate the implementation of two co-enrollment course offerings at 2+ participating districts &amp; SCC. Offer courses &amp; transcript courses at both participating institutions.</p>	<p>\$8,500(s-R)</p> <p><b>\$6,000</b>(PS-R)</p> <p>\$2,000(PS-R)</p>

5 Provide online career guidance options/opportunities for secondary & entry level post-secondary students in SC Perkins consortium.	5 Research & determine best source of online career guidance offerings for secondary & entry level post-secondary students. Provide access to offerings through courses, counseling offices & through College Prep to interested students in SC Perkins Consortium	5. Provide SC Perkins consortium students with an online career guidance course module option. Increase number of students utilizing the career guidance modules each subsequent year.	\$4,000(S-R) \$1,000(PS-R)
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**Use of Funds:** List the required and permissible activities addressed above. “**R**” for required and “**P**” for permissible followed by the number and name.  
**Use of Funds:** List the required and permissible activities addressed above. “**R**” for required and “**P**” for permissible followed by the number and name. **REQUIRED:** \_\_ Integration of academic and technical education \_\_Programs of Study \_\_Work-Based Learning All Aspects of Industry \_x\_Development, improvement, expansion of technology \_x\_Professional Development \_\_Evaluation of CTE Programs \_x\_ Continuous Program Improvement for CTE \_x\_Size, Scope & Quality for each CTE Program \_x\_ Programs that provide high skill, high wage or high demand occupations \_x\_ Articulation, dual enrollment, concurrent enrollment, PSEO & other recognized strategies \_\_x\_ Collaboration **PERMISSABLE:** \_x\_Leasing, purchasing and upgrading or adapting of equipment \_\_x\_Support new program development \_\_x Support Innovative initiatives \_x\_ Support programs for special populations

Defined as the ability to bring fresh thinking to the consortium, continuum of service provision (CSP) creates value for the student through new support services, curricular processes, and educational products, all of which should lead to an organic and systemic change to the local consortium.

## South Central Perkins Local Plan for 2009-10 for Career and Technical Education

<b>Goal 5: Sustain the new consortium structure of secondary and postsecondary institutions</b>			
<b>Objective(s)</b>	<b>Strategies</b>	<b>Outcomes and Measures (FY08)</b>	<b>Projected Budget by Objective</b>
1. Continue to build collaborative programming to create opportunities and options for student success within the South Central Perkins Consortium.	1a. Continue communication & bi-monthly meetings to provide information & updates about Perkins and CTE programming to/with consortium secondary & post-secondary partners. 1b. Plan & implement collaborative goals that include 3 Programs of Study each year, articulation, and expansion of concurrent or PSEO by contract options between secondary & SCC partners.	<ol style="list-style-type: none"> <li>1. Bi-Monthly meetings are attended &amp; participation among consortium partners is maintained.</li> <li>2. <b>An assessment of plan initiatives will identify coordinated efforts &amp; future opportunities that will guide ongoing &amp; future Perkins planning.</b></li> <li>3. <b>Minimum of 3 Programs of Study each year</b> are developed and utilized by consortium students, counselors and educators.</li> <li>4. Articulated courses, PSEO by contract and concurrent enrollment offerings continue to expand and be utilized to provide learning options &amp; opportunities for consortium students.</li> </ol>	<p><b>\$2,250(PS-R)</b></p> <p>\$4,500(s-R)</p> <p><b>\$15,400(PS-R)</b></p>
2. Integrate current & future Perkins plans with existing college strategic initiatives.	2. Coordinate goals, outcomes, strategies & activities of the Perkins plan with MnSCU & college efforts including strategic plan, master academic plan, work plan, HLC plan, advisory committee recommendations & support services and division plans.	2. An assessment of plan initiatives will identify coordinated efforts & future opportunities that will guide ongoing & future Perkins planning.	<b>\$10,500(PS-R)</b>
3. Continue to build on collaborative model regionally between multiple Perkins consortia for Programs of Study, Tech Prep College credit certification & other Regional initiatives as work & time allows to continue the expansion of course, career & labor force options throughout the region.	3. Coordinate & facilitate the development of Programs of Study between consortia. 3b. Provide leadership & facilitation of regional Tech Prep College Credit certification/articulation for Southern Minnesota. 3c. Participate in Southern regional workforce development grants/initiatives to expand learning & training options for area learners.	3. Continue building on the foundation of POS that have been developed, expand the institutions included as deemed appropriate, expand dissemination of information about POS. 3b. See goal 4 Objective 3 for details 3c. Continue participation in numerous Southern Minnesota workforce development projects. Evaluation of each project determines value & future involvement in follow-up projects.	<p><b>\$6,970 (s-R)</b></p> <p><b>\$18,500(PS-R)</b></p> <p>Coordination</p> <p><b>\$4,000(PS-R)</b></p>
<p><b>Use of Funds:</b> List the required and permissible activities addressed above. “<b>R</b>” for required and “<b>P</b>” for permissible followed by the number and name.</p> <p><b>Use of Funds:</b> List the required and permissible activities addressed above. “<b>R</b>” for required and “<b>P</b>” for permissible followed by the number and name. <b>REQUIRED:</b> __ Integration of academic and technical education __ Programs of Study __ Work-Based Learning All Aspects of Industry __x_Development, improvement, expansion of technology __x_Professional Development __Evaluation of CTE Programs __x_ Continuous Program Improvement for CTE __x_Size, Scope &amp; Quality for each CTE Program __x_ Programs that provide high skill, high wage or high demand occupations __x_ Articulation, dual enrollment, concurrent enrollment, PSEO &amp; other recognized strategies __x_ Collaboration <b>PERMISSABLE:</b> __x_Leasing, purchasing and upgrading or adapting of equipment __x_Support new program development __x_Support Innovative initiatives __x_Support programs for special populations</p>			

**MnSCU/MDE CARL D. PERKINS LOCAL APPLICATION**  
**CONSORTIUM BUDGET NARRATIVE FY2010**

Budget For Each Broad Goal	Description (include information on salary, staff development, supplies and other relevant expenditures)			
		Secondary Budget	Post-Secondary Budget	Total Budget
<b>Programs of Study</b>	<b>SECONDARY</b> Costs: Web site development and hosting services= <b>\$5,000</b> ; ITV/Internet/blended instructional delivery and POS program development= <b>\$12,500</b> ; Facilitation of POS/career pathways development and implementation=\$8,000; Coordination time= <b>\$21,906</b> (44-days); Professional development coordination=\$7,500; Professional development expenses, subs= <b>\$9,562</b> ; and facilitation/training of cohorts = <b>\$2,987</b> (6-days) <b>POST-Secondary</b> Costs: Training costs= <b>\$14,300</b> ; SubPay = <b>\$1500</b> ; Supplies=\$3000; Web License & Maintenance = \$2000; Printed materials = <b>\$2434</b> ; On-line POS structure/development on SCC website=\$17,000; Data management = \$5000; Coordination time = \$6000	<b>\$67,455.00</b>	<b>\$51,234.00</b>	<b>\$118,689.00</b>
<b>Employer, Community and Education Partnerships</b>	<b>SECONDARY</b> Costs: Coordination of career education and workforce summit activities including consultant/travel/meeting expenses= <b>\$15,000</b> <b>POST-Secondary</b> Costs: Communication costs=\$2000; Sub-pay = \$1000; Supplies = \$4000; Training costs = \$2000; Travel costs= <b>\$1500</b> ; College Prep/wABE program = <b>\$20,500</b> ; SC SWL newsletter production costs= \$2000; Coordination/support = \$2000	<b>\$15,000.00</b>	<b>\$35,000.00</b>	<b>\$50,000.00</b>
<b>Service to Special Populations</b>	<b>SECONDARY</b> Costs: Facilitation of support services= <b>\$10,000</b> ; <b>Diversity /non-traditional training &amp; curriculum development = \$2,000</b> <b>POST-Secondary</b> Costs: Tutors (math & science) = \$80,000; Student tutors/notetakers = \$7000, Accomodation supplies = \$3000; Outreach& financial aid support to Spec. Pops = \$30,000 <b>Diversity /non-traditional training &amp; curriculum development = \$10,000</b>	<b>\$12,000.00</b>	<b>\$130,000.00</b>	<b>\$142,000.00</b>
<b>Continuum of Service Provision (Brokering)</b>	<b>SECONDARY</b> Costs: Instructor honoraria/support, development, instructional supplies and travel for summer camps= <b>\$8000</b> ; Instructional supplies for training of Accuplacer proctors=\$1000; Program Improvement coordination time= <b>\$11,451</b> (23-days); Local project grants to support POS development/implementation and enhancement/updates to curriculum and equipment= <b>\$95,000</b> ; facilitation of Tech Prep articulations=\$8,500; Development of online career guidance= <b>\$4,000</b> <b>POST-Secondary</b> Costs: Coordination/Support=\$8000; Sub-pay=\$2000; Stipends = <b>\$5500</b> ; Camp supplies = \$4000; <b>Tech Skills Assess = \$20,000</b> ; Accuplacer = \$3000; WOWI annual license = <b>\$900</b> ; Articulation support = \$2500; Travel costs = <b>\$1900</b> ; Printing = <b>\$2200</b>	<b>\$127,951.00</b>	<b>\$50,000.00</b>	<b>\$177,951.00</b>
<b>Sustaining the New Consortium</b>	<b>SECONDARY</b> Costs: Sustaining Consortium facilitation: \$4,500; Ongoing improvement coordinator time= <b>\$6,970</b> (14-days) <b>POST-Secondary</b> Costs: Meeting expenses = <b>\$2250</b> ; Communication = <b>\$1350</b> ; Consortium Coordination = <b>\$36,250</b> ; Support for partnership activities= <b>\$5,400</b> ; Supplies = <b>\$3400</b> ; Travel = <b>\$2000</b>	<b>\$11,470.00</b>	<b>\$50,650.00</b>	<b>\$62,120.00</b>
<b>Total All Goals</b>		<b>\$233,876.00</b> <b>(+\$12,309.00)</b> <b>\$246,185.00</b>	<b>\$316,884.00</b> <b>(+\$10,000)</b> <b>\$326,884.00</b>	<b>\$550,760.00</b> <b>22,309.00</b> <b>\$573,069.00</b>

**List any other relevant information not specified above here:**

Note: the Total Budget for each broad goal must equal the budget specified on the Goals/Objectives/Strategies/Outcomes/Budget page for each corresponding goal

**MnSCU/MDE CARL D. PERKINS LOCAL APPLICATION**  
**SECONDARY BUDGET**  
**JULY 1, 2009– JUNE 30, 2010**  
SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES

GOALS	FEDERAL/STATE USES OF FUNDS Refer to Section I, Pages 10-12 for the listing of Required and Permissible Local Uses of Funds	PROJECTED BUDGET FY '10		
		Required Activities	Permissible Activities	Total Budget
1	Programs of Study	\$67,455	\$0	\$67,455.00
2	Employer, Community and Education Partnerships	\$15,000	\$0	\$15,000.00
3	Service to Special Populations	\$0	\$12,000	\$12,000.00
4	Continuum of Service Provision (Brokering)	\$24,951	\$103,000	\$127,951.00
5	Sustaining the New Consortium	\$11,470	\$0	\$11,470.00
Subtotals for each column		\$118,876	\$115,000	\$233,876.00
Administration not to exceed 5%				\$12,309.00
<b>Total Perkins Secondary Budget</b>		<b>\$118,876</b>	<b>\$115,000</b>	<b>\$246,185.00</b>

**Additional Informational Items:**

1. Coordination Time for Perkins Grant	% of Total Time	Total Budget
Total Time for Coordination of Perkins (this includes coordinator salary, benefits, and coordination of contracted staff) and Corresponding Expenditure	17.59%	\$43,314.00
2. Perkins Grant Collaboration with WorkForce Centers for FY2010		
A. Total Perkins Funds (dollars) used in collaboration with WorkForce Centers		\$1,500
B. Estimate of other expenditures/in-kind contributions used in collaboration with WorkForce Centers		\$2,500
<b>Perkins budget spent in collaboration with WorkForce Centers for FY2010 [A + B]</b>		<b>\$4,000</b>

**MnSCU/MDE CARL D. PERKINS LOCAL APPLICATION**  
**POSTSECONDARY BUDGET**  
**JULY 1, 2009– JUNE 30, 2010**  
SUMMARY OF FUNDS DESIGNATED FOR SPECIFIC USES

GOALS	FEDERAL/STATE USES OF FUNDS Refer to Section I, pages 8-9 for the listing of Required and Permissible Local Uses of Funds	PROJECTED BUDGET FY '10		
		Required Activities	Permissible Activities	Total Budget
1	Programs of Study	\$42,800.00	\$8,434.00	\$51,234.00
2	Employer, Community and Education Partnerships	\$27,500.00	\$7,500.00	\$35,000.00
3	Service to Special Populations	\$40,000.00	\$90,000.00	\$130,000.00
4	Continuum of Service Provision (Brokering)	\$47,100.00	\$2,900.00	\$50,000.00
5	Sustaining the New Consortium	\$48,000.00	\$2,650.00	\$50,650.00
Subtotals for each column		\$205,400.00	\$111,484.00	\$316,884.00
Administration not to exceed 5%		\$10,000.00		\$10,000.00
<b>Total Perkins Postsecondary Budget</b>		<b>\$215,400.00</b>	<b>\$111,484.00</b>	<b>\$326,884.00</b>

**Additional Informational Items:**

<b>1. Coordination Time for Perkins Grant</b>		
	<b>% of Total Time</b>	<b>Total Budget</b>
Total Time for Coordination of Perkins (this includes coordinator salary, benefits, and coordination of contracted staff) and Corresponding Expenditure	<b>60%</b>	<b>\$55,000.00</b>
<b>2. Perkins Grant Collaboration with WorkForce Centers for FY2010</b>		
A. Total Perkins Funds (dollars) used in collaboration with WorkForce Centers		<b>\$ 250.00</b>
B. Estimate of other expenditures/in-kind contributions used in collaboration with WorkForce Centers		<b>\$ 1,475.00</b>
<b>Perkins budget spent in collaboration with WorkForce Centers for FY2010 [A + B]</b>		<b>\$ 1,725.00</b>